

MINUTES OF FEBRUARY 8, 2012 TOWN BOARD MEETING

PRESENT:	Supervisor	Teresa Dean
	Council	Edward Fairbrother
		Mike Smith
		Mike Saglibene
		Andy Gillette
	Attorney	Frederick Ahrens Jr.
	Town Clerk	Linda Cross

Supervisor Dean called the Town Board meeting to order at 4:30 p.m. and requested those present to participate in the Pledge of Allegiance.

CONCERNS OF THE PEOPLE - None

REPORTS

Supervisor Dean stated the following reports for January 2012 have been received and are on file in the office of the Town Clerk:

Town Clerk's Monthly Report, Youth Department Monthly Report, Justice Court Monthly Report, Supervisor's Fund Balance Report, Assessor's Monthly Report, Department of Public Works Monthly Report, DPW 201Code and Planning Department Monthly Report.

NEW BUSINESS

RESOLUTION NO. 84-12  
VOID CHECK APPROVE

Resolution by: Fairbrother  
Seconded by: Smith

WHEREAS a memorandum was received from the Bookkeeper, dated February 2, 2012, requesting authorization to void specific check, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Bookkeeper to void the following checks:

No. 10620 payable to Benchmark Audio, \$215.27 and deleting voucher # 4000465 dated 01/27/12 instead of Benchmark Analytics.

CARRIED: AYES: Fairbrother, Smith, Gillette, Saglibene, Dean  
NAYS: None

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RESOLUTION NO. 85-12  
CONFERENCE NYSTCA APPROVED

Resolution by: Smith  
Seconded by: Gillette

WHEREAS the New York State Town Clerks Association, Inc. (NYSTCA) conference is a training conference for the office of the Town Clerk, and

WHEREAS said conference is held annually with representatives from New York State offices offering sessions for updates regarding new and proposed regulations that effect the daily operations of the office of the Town Clerk, and

WHEREAS Deanne Williams, former Deputy Town Clerk has agreed to provide office coverage during the absence of the Town Clerk and Deputy Town Clerk, and

WHEREAS for environmental review, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (19) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes Linda Cross, Town Clerk and Tammy Stein, Deputy Town Clerk, to attend the New York State Town Clerks Association Conference held April 22-25, 2012, with expenses not-to-exceed \$1,300.00 and all appropriate expenses to be paid from the appropriate budgets.

CARRIED: AYES: Fairbrother, Smith, Gillette, Saglibene, Dean  
NAYS: None

RESOLUTION NO. 86-12  
PREPAY TONYA MCGARY APPROVED

Resolution by: Gillette  
Seconded by: Saglibene

WHEREAS the Town Supervisor requests the Town Board approve a prepayment to Tonya McGary for Pilates classes that was inadvertently not included in the January abstract, and

WHEREAS for environmental review, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Bookkeeper to prepay Tonya McGary for Pilates class held in January 2012 for the amount of \$156.00.

CARRIED: AYES: Smith, Fairbrother, Saglibene, Gillette, Dean  
NAYS: None

MINUTES OF FEBRUARY 8, 2012 TOWN BOARD MEETING

RESOLUTION NO. 87-12  
FEBRUARY 8, 2012 COMMUNICATIONS LOG APPROVED

Resolution by: Saglibene  
Seconded by: Fairbrother

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

January 19, 2012

NYSEG – RE: Investigation of Natural Gas Mains and Services. *Referred to: Town Clerk for filing.*

Chemung County Legislature – RE: Agricultural District No. 1 Eight Year Review. *Referred to: Code Enforcement Office and Town Clerk for filing.*

January 20, 2012

Code Enforcement Response to a Special Use Permit Application– RE: Special Use Permit Request – Consumer Square. *Referred to: Town Clerk for filing.*

January 23, 2012

Congressman Reed – RE: Thank you. *Referred to: Town Clerk for filing.*

Chemung County Soil & Water Conservation District – RE: Countywide Stream Program Agreement. *Referred to: Town Clerk for filing.*

CSEA Local 1000 AFSCME AFL-CIO – RE: CSEA Flex Spending Account. *Referred to: Department of Public Works, Town Supervisor, and Town Clerk for filing.*

January 25, 2012

Christine Thorborg – RE: Community Center. *Referred to: Town Supervisor and Town Clerk for filing.*

January 30, 2012

Time Warner Cable – RE: New pricing for cable packages. *Referred to: filed with the Town Clerk.*

CARRIED: AYES: Fairbrother, Smith, Gillette, Saglibene, Dean  
NAYS: None

Supervisor Dean made a motion to enter into executive session to discuss two matters: the employment history of a particular person regarding disciplinary action; and, attorney client exemption to discuss with attorney for advice, with possible action when they come out, seconded by Councilperson Fairbrother. All in favor, motion carried.

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The Town Board entered into executive session at 4:36 p.m.

Supervisor Dean reconvened the Town Board meeting at 5:54 p.m.

RESOLUTION NO. 88-12  
ZONING BOARD OF APPEALS MEMBER APPOINTMENT APPROVED

Resolution by: Fairbrother

Seconded by: Smith

WHEREAS the Town of Big Flats Zoning Board of Appeals has vacancies of said Board, and

WHEREAS Mr. David Robbins had expressed interest in the vacancy and was recommended by a member of the Zoning Board of Appeals, and

WHEREAS for environmental review purposes the Town Board finds this to be Type II administration action pursuant to 6NYCRR 617.5(c)(20) and as such, no environmental review is required for a Type II action, now

BE IT THEREFORE RESOLVED the Town Board appoints David Robbins, 9 Garden Lane, Big Flats as a member of the Zoning Board of Appeals effective immediately with a term ending December 31, 2016.

CARRIED: AYES: Smith, Fairbrother, Gillette, Saglibene, Dean  
NAYS: None

Councilperson Fairbrother made a motion, seconded by Councilperson Smith to adjourn the Town Board meeting at 5:55 p.m. All in favor, motion carried.

Date approved: \_\_\_\_\_

Linda J. Cross  
Town Clerk